



# Loss & Damage Claim

**Claimant - Account No.**

NAME

COMPANY (IF APPLICABLE)

ADDRESS

CITY PROVINCE Postal Code

TELEPHONE: --

**Location of Damaged Shipment** (IF APPLICABLE)

CONTACT PERSON

COMPANY (IF APPLICABLE)

ADDRESS

CITY PROVINCE Postal Code

TELEPHONE: --

**Your Reference Number** (OPTIONAL) \_\_\_\_\_

**Retain all damaged freight and packaging at receiving location until claim finalized**

## Sender

NAME (CONTACT PERSON)

COMPANY (IF APPLICABLE)

ADDRESS

CITY PROVINCE Postal Code

TELEPHONE: --

## Receiver

NAME (CONTACT PERSON)

COMPANY (IF APPLICABLE)

ADDRESS

CITY PROVINCE Postal Code

TELEPHONE: --

## Reason for Claim

Lost Parcel(s)

Damaged Parcel(s)

Item(s) Missing From Damaged Parcel(s)

Amount Claimed \$ \_\_\_\_\_

Our Case Reference Number

## Description of Goods

\* PIN N<sup>O</sup>./ Tracking Number(s) \_\_\_\_\_

Date Shipment Sent \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Provide Brief Description (INCLUDE: COLOUR/WEIGHT/DIMENSIONS/MANUFACTURER/MODEL/SERIAL NO./PART NO.). Enclose Sketch Or Photo.

## SHIPPING CHARGES:

Please submit the following with your claim(s) :

1. A copy of the original Purolator Bill of Lading or Manifest (obtain from sender).
2. A copy of the original Cost Invoice verifying the claimed amount. This invoice should indicate the actual breakdown of costs claimed. These costs should reflect only your wholesale/manufacturer's costs and should not include retail markup/profit.
3. A copy of Damaged Inspection Report (if applicable).
4. A copy of the Repair Bill (if applicable).
5. Any other relevant supporting documentation.

MAIL completed form and supporting documentation to:

Purolator, National Claims Office,  
1234 Main St. 7th Floor Moncton, NB E1C 1H5

TELEPHONE : 1-800-461-0540 FAX : 1-800-447-6933

E-MAIL :

<b>PUROLATOR</b>	1 800-461-0540 www.purolator.com
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*I hereby certify that all information on this form is true.*

Claimant's  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Ce document existe aussi en français.

PLEASE GO TO [www.purolator.com](http://www.purolator.com) OR CONTACT OUR CLAIMS DEPT. FOR A COPY OF OUR TERMS & CONDITIONS.